

**Member Development Steering Group
Annual Work Plan 2009/2010**

MDWG Meeting	Detail	Report to Standards Committee	Report to Council
June 2009	<ul style="list-style-type: none"> • agree implementation plan for achieving Charter Status • Consider updates to Member Development Programme 2009/2010 • Agree PDP consultant and approach for engaging all members 	August	
October 2009	<ul style="list-style-type: none"> • Update regarding Local Democracy Week events • Agree member development policy/strategy 	Oct 09	
November 2009	<ul style="list-style-type: none"> • Role profiles (inc ward members, corporate parenting and promoting citizenship & community leadership) • Attendance/Evaluation Monitor • Budget monitor • Discuss protocol for ad-hoc requests to attend seminars/conferences • Provide update on evidence gathered and progress towards initial assessment • M Leitch to Feedback on PDR's and any key themes which have emerged 	Dec 09	

MDWG Meeting	Detail	Report to Standards Committee	Report to Council
January 2010	<ul style="list-style-type: none"> • Budget Recommendations • Agree protocol for ad-hoc requests to attend seminars/conferences • Take role profiles back to Steering Group (7 key roles) • Invite Chris Farquar (Bradford MDC) to discuss their experience in gaining charter status 	Jan 10	Feb 10
March 2010	<ul style="list-style-type: none"> • Consider draft outline MDP 2010/2011 • Consider annual monitor of attendance/feedback • York Role Profiles (first draft) • Review Work plan 	April 10	
May 2010	<ul style="list-style-type: none"> • Agree Member Development Programme 2010/2011 • Consider material for Members Handbook/induction pack • Review Progress on meeting Charter Implementation Plan 		

In addition to the above the Steering Group will also consider other items including suggested training throughout the year.